

**Torrey Town Minutes
Meeting June 10th 2010
Torrey Town Hall
6:00 pm**

Present Mayor Adus Dorsey II

Council Members Present

Jenn Howe
Jamie Austin
Janet Hansen
Curtis Cook

Welcome Mayor Adus Dorsey

Minutes were approved with the correction that a motion was made to purchase a truck. Motion Made by council member Jenn Howe to purchase a truck for the town and the motion was seconded by council member Janet Hansen. The money required by the town will come from the 2001-2011 budgets.

Financial Report: Colleen Dudelston

The budget was discussed and an adjustment was made to the Park money. Twenty five hundred was added to the park budget.

In August of 2009 the town lawn mower was purchased with money from the Class C road fund. This was a clarification expense item.

Council member Jenn Howe asked if there could be clarification on the money spent each month and a budget report on each division such as parks, roads and other departmental money spend. This would help with each person knowing how much money was being spent and how much is left in each ones budget. Colleen said it would be no problem to do this.

The question was asked about the town purchasing policy.

Clerk Paula Pace said we do have a purchasing policy and explained how it worked. Purchases less than 1000.00 do not require a bid. Purchases in excess of 1000.00 require town council approval.

Maintenance Report: Chad Williams

Chad gave maintenance report. He explained the water bilateral agreement the town signed with the state and how it worked. The town is doing well with its water screening. There were just a few minor violations with the screening vents of Chaffin springs

Chad said Warren Jeffs put together a systems program flush that will be done in October or November when the systems water is running lower.

Chad explained what a systems flush was. They would take different sections of the systems and put water through the lines and by doing this would be able to determine if anything was wrong and could pinpoint any problems. The tanks would also be cleaned. Chad explained the water monitoring program. Monthly water samples are tested from designated sites on the water line. Because the water will always come from these sites, any bad water not meeting clean water standards will be easier to find. This system is in compliance with the state regulations.

Brown Bros. will be working on the Norris Cook line. The reasoning for fixing the Norris cook line is to keep the water moving and prevent stagnant water from forming. A new flow meter on the distribution side of the town tanks was installed. A new high altitude valve on the Rainbow tank is working well.

The cemetery water line has been redone and is up and working. The Mayor explained that the cost of these projects is covered by the money from the project water grant.

Sky Ridge water meter is in the cemetery and it will be moved and the line capped. Chad reported that Brown Bros.

are really close to being done with just a few lines left to fix.

Council Member Reports

Janet Hansen Parks and Pavilion: The town received a letter from the Risk Management and the town had several things that needed to be fixed. The items that have been corrected are: the trip hazards in the park and the broken swing parts have been ordered. The local Government Trust recommends that our old set of playground equipment needs to be replaced. The cost would be about 20,000 for a new set. Janet would look into the possibility of an Eccles grant to purchase a new swing set. The main thing that still has to be done is new material under the play equipment and the cement at the front door need to be replaced. Bark will be placed under the play equipment.

Park was sprayed with fertilizer and weed killer. A new timer was purchase for the water sprinkler; fire extinguishers were purchased for the pavilion and office. The counter in the pavilion was painted and several new sprinkler heads were placed in the park. There was some concern about the garbage bins and how they were being used. To much trash from townspeople was being put into the can and it was suggested that after they were empty that the cans be placed inside the pavilion.

Janet suggested that Paula call the local government trust and see if the parade and Big Apple were covered under our insurance. Janet gave a list of things that needed to be attended to.

Curtis Cook Roads: Curtis reported that 6 Stop signs @ 176.00 would be necessary for the two four way stop. The problem was presented with the new 4 way stop. and that was the LDS church traffic and cutting the corner. No solution was presented on how to handle that. Superior asphalt will seal the cracks in the roads for the amount they quoted us. The sealing would be about 3 miles which is approximately six blocks. (corrected to 36 blocks)

Jenn Howe Cemetery: Jenn reported that the cemetery looks very nice and perhaps the town could purchase pallets of grass for new part. Jenn had a quote for the grass of 179.00. Chad suggested that we level the ground for grass and plant in the fall. Thirty new sprinkler heads are needed for the cemetery.

Jamie Austin Water: Sensus said we need software to make the handheld radio work with the computer. Colleen and Chad explained how the reading of the meters worked. There will be a two day training session on reading and entering the data. Some pieces of property do still not have a physical address and the County does not give an address to property that does not have a structure on it.

Mayor Business

Budget.

The adjustment to the budget included the chips for the park. A motion was made to accept the budget by Jenn Howe and seconded by Jamie Austin votes were taken and all council members, Curtis Cook Jamie Austin Jenn Howe and Janet Hansen voted in favor to adopt the 2010-2111 budget.

Water Ordinances.

Mayor read the resolution 208-1 and encouraged each council member to become familiar with all the water ordinances the ordinances.

The Mayor read section six of the water ordinances which explained the number of connections that the Town of Torrey could sustain. The number presented was 89. The town has moved away from stand bys.

Mayor also reviewed the water application. Mayor wanted to to take another look at the water ordinance and see if it could be streamlined even more than the current 2008 resolution.

The delinquent ordinance the town council discussed how they want to handle the delinquent water bills. They decided to follow the ordinance that is already in place, and charge a reconnection fee of 20.00. It was also discussed

to impose a late fee on delinquent bill but no set amount was finalized. Bills would be considered delinquent after 30 days. Nothing would change going just act on the ordinance we have. Message will be placed on water bill and put on the bulletin board as how the ordinance works. .

Janet Hansen explained how the 2008 Resolution came about. It was done so noone could purchase a water hook up and hold on to it for an indefinite amount of time.

The Goal is to go through the ordinances and become familiar with them

Policies and procedures Manual

The clerk Paula Pace explained the new policy and procedure manual that is being worked on. Each member was given a binder to keep the policies and procedures in. The first policies that were accepted by the council were: Procedure for being placed on the agenda and addressing the council, and the procedure for requesting documents from the town. The Big Apple and Park Pavilion procedure and contact was also place in the manual. Next month the council will receive additional pages to be placed in their binder.

Transite Pipe from tanks to Catholic Church will be out of service for an indefinite time.

Truck. A motion was made to purchase the truck with the special service money by Curtis Cook it was seconded by Jamie Austin. All board members were in favor... Out cost will be about 10,000.00

Ty Markham: The farmers market will start on the 10th of July. Ty would like to put up the shade structures up after the 4th of July. She asked if maybe the Scouts could help. Porta Potties will be put up in a discreet place and locked when not in use. Ty also asked if it was possible to have a Pizza Wagon on the premises. The town council will check into that. They would get a copy of the Business license ordinance and check whether it was possible to do that. A group rate for the use of big Apple if it is being in use every week was discussed and the suggested fee was 40.00. Janet will write up a contract and present it to the next council and the council will review it and vote on the policy.

New Business

Lynn Strong. Presented his proposal to use the Big Apple on weekends for dancing and karaoke knowing that any reunion or town function would supersedes the Starlight use. The council thought it was a great idea for the youth and tourists. It was felt that The Big apple does not get used enough for as nice as it is. The Mayor suggested Mr. Strong give his idea a try and see how the response was and then the town would decide the fee for every weekend use. He also suggested Mr. Strong check with the neighbors and owner The Lees.

Another suggestion was Perhaps the cost of the porta potties be split between the Farmers Market and Mr. Strong. The board voted to let Lynn Strong try The Big Apple for a week. We needed to check on the Liability Insurance for the use the big Apple. Citizen David Behunin suggested the town let Mr. Strong use the Big Apple for free.

Community

David. Behunin: Mr. Behunin was concerned as to why he was not placed on the agenda after his wife requested he be placed on the agenda. The Mayor said it was because he did not know what Mr. Behunin concerns were. Mr. Behunin said his wife said it had to do with water issues. Mr. Behunin ask several of the council members if they new why he was left off. The town clerk said it was because the mayor asked that Mr. Behunin be placed in the Citizen Concerns section. After hearing the new procedure of being placed on the agenda, Mr. Behunin asked to be on the agenda for the council meeting in July.

Nancy Sinclair will not be able to take tickets for the Big Apple Days dance.

The Mayor asked if there were any questions or concerns. There were not and the meeting was adjourned at 7:48

