

Torrey Town Minutes
Regular Meeting held January 12, 2012
Torrey Town Hall 75 E 100 No
6:00 pm

Present Mayor Adus Dorsey II

Council Members Present

Curtis Cook

Jen Howe

Janet Hansen

Ty Markham

Council Members Absent

Welcome: Mayor Adus Dorsey welcomed and called the meeting of January 12 2012 to order at 6:00 pm. Mayor Dorsey stated that this meeting was the regular monthly meeting. A motion to approve the minutes of the December 8, 2011 meeting was made by Curtis Cook and seconded by Jennifer Howe. All voted in favor.

Financial report: A six month report financial report was given by Colleen. She went over the Capital budget again and explained that it is this budget that determines what the capital project will be. She also reminded the council of what the capital projects were for this year. She explained the operational budget. She indicated what revenue was and what is expenditures and said we were doing well. Colleen explained that liability insurance went up this year. Sandcreek fees increased this year but did not hurt the budget.

The enterprise fund in 2011 was a minus figure or \$20,775.00. To date at the 6month mark, we are up 1700.70 for water. We are doing much better this year at the half year mark. Colleen gave each council member a monthly cash summary report. She then explained the checks that were made out for the month and then gave each council member a report of their individual budgets. Jen had some corrections to her cemetery account. Bank reconciliation copies were given to each council member.

Colleen gave a report on the 6 month audit done by Kimball and Roberts. She pointed out in the financial highlights that Kimball and Roberts states the town is doing very well fiscally

Colleen said there was one water disconnection notice and it would require the signitures of the Mayor and Council member to shut off the water.

Maintenance: Report. Chad has been fixing water leaks during the past month. Beginning next week trees will be removed from Main Street along the canal. They will include 2 cottonwoods 4 conifers and 4 popular trees. The council had previously approved the bid from P and C to trim the trees. A motion was made by Janet Hansen to remove the trees along the canal with some trimming; it was seconded by Curtis. Tree trimming at the cemetery will also be done Chad indicated that the bid would be lower than the original bid because there will be only one tree. At this time the council also gave its approval for Chad to attend the Rural Water Conference in St. George on Feb. 27-March 1st.

Roads: Curtis Cook Superior Asphalt will come and fill the cracks on the streets of Torrey. Beginning with the worst streets, the town will seal the cracks as we have the money. Curtis made a motion to use the \$8000.00 in the road money and Jen seconded it. Jen asked when we could begin on the footings for the cemetery gate columns and Chad said he would need more information as to the size and height before he could begin. Jen will have all that for him at the next meeting.

Parks: Janet Hansen Janet has money to for the new cement for the basketball court and she would like to put bids out for replacing the old slab of cement. She asked the council for permission to begin the bid process. She asked Chad his time schedule for removing the old cement. She would like to do this as soon as possible and the suggested time was in March. Janet has also checked on spools of light that could be used for lights on the trees of Main Street. She checked with Hayward's in Spanish Fork, and found that they have spools of light bases that are 1000 feet long and the cost would be \$372.00 per string. The town would then have to buy the lights for the light bases and this would cost \$6.00 for a box of 25. When we are trimming the trees and the boom is up we will need to replace the old lights with new ones. Janet had an idea for a fund raiser to help raise money for the new lights for the town. She would like to have Torrey sponsor a 5K run/walk to raise the money. It could be called "Run for the lights." Members of Janet's family have offered to help with the organization or the run and the Travel Council will give them money for the advertisement if the paper work is submitted. She also mentioned that there are other people in the county that would be willing to help. Janet said the town would have to provide money for medals and treats after the run and a few other minor expenses. Some suggested dates were July 14th and 28th. Janet was going to look into the costs and organization of the run. Janet felt that it would be a good money maker and could possibly be an annual event to pursue. She had the mayor and councils approval to go ahead.

Roads: Curtis Cook This report on roads was given earlier.

Cemetery: Jen Howe Jen will get more information on the gate for the Cemetery so the work can begin.

The Mayor asked if the new Council member, Ty Markham would be willing to take on the assignment of being in charge of events. This would include Big Apple Days.

At this point, Mike Clark asked about the dates of the Big Apple Days. This was to be discussed in the new business, but the mayor felt the council could discuss it now.

Mike said that the Chuckwagon business has booked reservations thinking that the celebration would be held on the last weekend of June. The clerk checked with last year's chairperson and no date had been decided. The issue was when the 4th fell in the middle of the week which weekend does the town hold its celebration on. After much discussion, the council felt that it would be good to set a specific date. The motion was made to hold Big Apple Days on the 1st weekend or Sat. of July by Council member Curtis Cook, and it was seconded by Councilmember Ty Markham. Councilmember Jen Howe felt that we should consider the business because they benefit from the celebration. It was the consensus that the businesses could plan better if they knew that the celebration would be held at the same time each year.

Mayor Report:

The mayor would like the council members to use the torreyutah.gov as the email and do away with the south central.

In order to manage the town website better, the Mayor would like to buy a tower to place in the office. He asked the council for a motion to buy the monitor. The motion was made by Ty Markham to purchase a server/tower and give Jen a password. This would enable her to access the website and make changes.

The Mayor gave an update on the appeal to the forest for our special use permit. We would like

to get the amount of the payment reduced because the town does much of the maintenance work on the road. The Mayor is requesting that the care of the road go to part of the payment.

In the absence of the mayor, the council needs a pro tem mayor. The motion was made to select Curtis Cook as Mayor Pro Tem by Janet Hansen and seconded by Jen Howe. It was passed by all.

The Mayor reported on the CIB meeting of Jan. 5th. The CIB has granted the town 1.6 million. The grant is 1.3 million and the loan is \$300,000.00 at 0%. This will be used for water improvements.

Clerk Report: Paula Pace gave a brief review of the purchasing policy and Roberts Rules of Order, handed out Binders and new calendars to the council members. Also the forms for the cemetery were handed out for the council members to look over. These will be posted on the website.

Planning and Zoning: Janae Winder from the Planning and Zoning gave an update on the annexation process. The commission is in the process of rewriting the town's annexation policy. This then will come to the council for approval and when it is adopted it will be sent to the county. She spent 3 hours with the county recorder Colleen Brinkerhoff gathering information. Janae gave a detailed report on annexation.

A public hearing will be held on Feb. 2, 2012 at 6pm at the DUP building on Main Street. The committee will there to hear and answer question concerning annexation.

Mike Clark: Mike brought to the council drawings and dimensions for a new firehouse. The reason for this was to see if the new firehouse would fit on the property next to the existing firehouse.

Janet made a motion to give the Torrey Fire Dept. the southwest corner of the park next to the existing firehouse. Jennifer seconded the motion and it passed unanimously.

Councilmember Jen Howe would like to clear up the issue with residential and commercial use of water meters. Several meeting ago it was suggested to send a letter to water users who may be in violation of the town water ordinance by having only one meter with multiple uses. Much discussion was heard and Jen made a motion to have work meeting to decide the water issues. It was seconded by Ty Markham. It was decided to hold a work meeting to on Jan. 24th at 5pm to discuss the issues and come up with some solution to the problem.

Discussion was heard about the town purchasing a dog kennel for town stray dogs and licensing late fees. It was decided to discuss this issue at the work meeting also. Jen suggested that we invite Dotty Weaver to our work meeting to give us input as to what we could do to help with stray dogs.

A water connection was presented for William Barrett and the town council voted to see the plans before approving the connection. Also they wanted to have Chad to look at the meter and see what is there.

Council member Janet Hansen ask that the council to put a grievance policy clause into the employee handbook. A motion was made by Janet Hansen that all employees including the at-

will and part time employees would be entitled to due process and a right to come before the council. It was seconded by Jen Howe and all voted in favor.

Mayor Dorsey asked the council to approve a person to come into the office once a month and clean for \$25.00 a month. Permission was given.

Public Comment. Connie Hickman had a concern about stray dogs and how the town handled them. She was concerned because they are bothering her rabbits. He asked if Connie would take a picture of the dog and then he the Mayor would look into this matter.

The motion to adjourn the meeting was made by Jen Howe, and it was seconded by Curtis Cook. All voted unanimously to adjourn and the meeting was adjourned at 8:15